



## Vendor Information Packet

Hello, and thank you for your interest in participating in one of Asheville's most eclectic events!

Goombay Festival 2019 will be held from Friday, September 20th - Sunday September 22nd on The Block (Triangle Park and S. Market Street) in the heart of downtown Asheville.

What needs to be returned to us:

- Application
- Payment made out to YMI Cultural Center (attn: Goombay 2019)

Please note that all payments must be received by September 13th to be a vendor for Goombay 2019.

**Please mail payments to:**

YMI Cultural Center  
39 S. Market St  
Asheville NC 28801

Or

**Make Payments online at:**

[https://paypal.me/Goombay2019?locale.x=en\\_US](https://paypal.me/Goombay2019?locale.x=en_US)

(note: Goombay 2019 and your Name)

**Vending Hours:**

FRIDAY SEPT. 20th from 5:00pm - 10:00pm

SATURDAY SEPT. 21st from 10am - 10pm

SUNDAY SEPT. 22nd from 10am - 5pm

**Load in:**

You will receive an email with your load in time and booth number by 9/16/2019.  
If you have any questions, please contact the office at 828 257-4540.

Please note: This year we will not be providing tent rentals. You will need to provide your own tent!



## FOOD VENDOR CLEAN UP CHECKLIST

ALL ITEMS ON THIS LIST MUST BE CHECKED OFF BY A GOOMBAY REPRESENTATIVE BEFORE YOU LEAVE THE FESTIVAL FOR THE \$100 CLEANING DEPOSIT TO BE RETURNED

- Grease barrier is intact on the ground of vendors booth and no grease has escaped.
- Any borrowed items have been returned
- Vendor has not left any charcoal, fuel containers, or grease containers in or near booth.
- Vendor has properly disposed of grey water in provided tank
- Vendor has cleaned all trash and debris from booth space.

**Please provide the address where your returned deposit should be sent:**

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(Name)

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(Address)

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(City)

(State).

(Zip)

Checked by GOOMBAY staff member: \_\_\_\_\_ Date: \_\_\_\_\_

Time of inspection: \_\_\_\_\_ Was Vendor Present? Yes \_\_\_\_\_ No \_\_\_\_\_

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_



ASHEVILLE'S CELEBRATION OF AFRICAN AND CARIBBEAN CULTURE

## GOOMBAY CELEBRATION

SEPTEMBER 20st - 22nd, 2019 Triangle Park and S. Market Street

### VENDOR APPLICATION

Please fill out the application for review and we will get back to you. Applications can be emailed to [Tonia@YMICULTURALCENTER.ORG](mailto:Tonia@YMICULTURALCENTER.ORG) or mailed to

YMI CULTURAL CENTER  
39 S. Market St  
Asheville NC 28801

#### VENDING HOURS:

Friday Sept. 20th 5pm - 10pm  
Saturday Sept 21st 10am - 10pm  
Sunday Sept 22nd 10am - 5pm

We are looking to show off the wonderful treasures that represent Asheville's diverse communities through high quality, beautiful, handmade or unique products. Food booth selection will be based on affordable and tasty food items. We are trying not to have too many of the same items being sold, however, we are confident the booths will each have their own unique flavor.

Name \_\_\_\_\_

Email address \_\_\_\_\_

Phone # \_\_\_\_\_

Emergency Contact \_\_\_\_\_

Description of items to be sold (please include or attach a picture of some of the key items that will be made available at your booth)

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All vendor spaces are 10ft x 10ft. How many spaces do you require? \_\_\_\_\_  
Will you be cooking at your booth? \_\_\_\_\_ yes \_\_\_\_\_ no  
If so, what fuel source will you be using? \_\_\_\_\_

**PLEASE NOTE:**

If you are accepted as a goombay FOOD VENDOR you will need to complete a **Temporary Food Vendor** application from the Buncombe County Department of Health and submit it to the county with the \$75 permit fee. The application packet can be found at:  
[https://www.buncombecounty.org/common/health/tempFoodEst\\_App\\_Eng.pdf](https://www.buncombecounty.org/common/health/tempFoodEst_App_Eng.pdf).

You will also need to provide **PROOF OF INSURANCE** with the City of Asheville, and YMI Cultural Center listed as additionally insured.

Additionally, you will need to provide your OWN Grease Trap as well as tables and tents.

**POWER AND WATER**

What kind of power sources do you need for your booth? Please keep in mind, as this festival takes place in the fall, it will be getting dark around 6:30 pm, please factor in any lighting you may need for your space.

1. Do you need power? \_\_\_\_\_ yes \_\_\_\_\_ no. (\$40 per day fee for power)
2. If so, please list each item needing power at your booth. Feel free to inquire further or assume that a lightbulb and a blender is fair enough detail.

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3. Do you need access to water? \_\_\_\_\_ yes \_\_\_\_\_ no

**\*\*Please note:**

All Vendor spaces require a tent with flame certification tag fully attached and eights on each order of the tent to pass Fire Department inspections.

Tents will not be available for rent this year so it will be your responsibility to provide your own tent, tables, grills, and vendor license.



**PRICING FOR 2019 BOOTHS** (Please circle the pricing option that best fits your needs)

**DAILY PRICE**

- \$125 daily - non food merchant
- \$175 daily - food merchant
- \$225 daily - food trucks
- \$100 daily - non vendor / info stations

**3 DAY WEEKEND PRICE**

- \$300 - non food merchant
- \$350 - **"Grill Off"** Competition (\$750.00 award, Saturday, Sept. 21st 12:00p - 4:00p, incl's 3 days of vending)
- \$400 - food merchant
- \$500 - food trucks
- \$200 - non vendor/ info stations

**Power:** \$40 per day

**PAYMENT ARRANGEMENTS**

**\*\*PLEASE NOTE THE PAYMENT DEADLINE HAS CHANGED**

When you receive your notification that your application has been received and accepted as a vendor for Goombay 2019, you will receive a bill for your booth fee. The initial and NON REFUNDABLE deposit is 50% of your bill and is due immediately. The remaining 50% of your bill must be paid on or before September 13th. You can also pay the entire bill when you first receive it.

**IF YOU HAVE NOT PAID IN FULL BY SEPTEMBER 13th YOU WILL NOT BE ABLE TO VEND AT GOOMBAY 2019 AND YOUR DEPOSIT WILL NOT BE RETURNED.**

**If you have any questions, please contact the office at YMICC at 828- 257-4540**



**FOR OFFICE USE ONLY**

Date application was received: \_\_\_/\_\_\_/\_\_\_

Vendor accepted for 2019: YES or NO

Total Booth Fee: \_\_\_\_\_

Deposit Amt. \_\_\_\_\_ Date received \_\_\_/\_\_\_/\_\_\_

Payment method: CASH CHECK MONEY ORDER OTHER: \_\_\_\_\_

Date paid in full \_\_\_/\_\_\_/\_\_\_ - payment method: CASH CHECK MONEY ORDER  
OTHER: \_\_\_\_\_

**FOOD VENDOR INFO:**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Date TFEVA Received. \_\_\_/\_\_\_/\_\_\_ Date submitted to COA: \_\_\_/\_\_\_/\_\_\_

COI Received. YES or NO. Date COI received. \_\_\_/\_\_\_/\_\_\_

Proof of insurance received YES or NO. Date received. \_\_\_/\_\_\_/\_\_\_

